

BYLAWS

Adopted as Amended 9/20/00

State Expenditure Limit Committee

A. Establishment of the State Expenditure Limit Committee.

The State Expenditure Limit Committee is established by RCW 43.135.025(5) as amended by Engrossed House Bill No. 3169 (chapter 2, Laws of 2000 2nd sp.sess.), effective July 1, 2000. The committee is established for the purpose of determining and adjusting the state expenditure limit as provided in chapter 43.135 RCW.

Members of the Committee are the Director of Financial Management, the chair of the Senate Committee on Ways & Means, the chair of the House of Representatives Committee on Appropriations, and the Attorney General or the Attorney General's designee (as designated in writing by the Attorney General).

B. Officers of the Committee.

(1) A chair (presiding officer) shall be elected annually by the Committee members at the first meeting of the calendar year. The chair shall do all such things as are appropriate for or delegated to the chair by the State Expenditure Limit Committee.

(2) A vice-chair may be appointed by the chair and approved by the Committee members. The vice-chair shall preside in the absence of the chair as well as act for the chair and the Committee under direction.

C. Meetings of the Committee.

(1) The State Expenditure Limit Committee shall meet at the call of its chair, vice chair, or upon request of any two members of the Committee. The chair or vice-chair shall submit the meeting agenda to the members of the Committee at least 10 days prior to the meeting. Any member of the Committee may add an agenda item with notice to the other Committee members at least 5 days prior to the meeting.

(2) Meetings of the State Expenditure Limit Committee shall be open to the public.

D. Voting Procedures of the Committee.

(1) The State Expenditure Limit Committee shall act by the adoption of a motion or resolution.

(2) Pursuant to RCW 43.135.025(5), all actions of the Committee taken pursuant to chapter

43.135 RCW require an affirmative vote of at least three members. If co-chairs of the House of Representatives Committee on Appropriations have been appointed pursuant to House Rule A-4, the co-chairs shall jointly perform the duties of membership of the State Expenditure Limit Committee and shall jointly exercise a single vote. If, by November 30, the Committee has not adopted the expenditure limit adjustment and projected expenditure limit as provided in RCW 43.135.025(5), the Attorney General or his or her designee shall adjust or project the limit, as necessary.

(3) Any Committee member in continuous communication by telephone, video-conferencing, or similar technology with a Committee meeting shall be considered to be present and eligible to vote.

(4) Voting during Committee meetings shall be recorded.

(5) The chair shall have the same voting rights as other members of the Committee.

(6) With the exception of the designee of the Attorney General, only statutory members of the State Expenditure Limit Committee shall be permitted to vote on any issue before the Committee; no proxies or designees shall be permitted.

E. Committee Minutes.

All meetings of the State Expenditure Limit Committee shall have a written record concerning the actions of the Committee.

F. Committee Staff.

A workgroup consisting of staff from the Office of Financial Management (OFM), the legislative fiscal committees, and the office of the attorney general shall support the work of the Committee. OFM shall facilitate the activities of the workgroup. To ensure that the basic work of the committee is accomplished according to statutory deadlines, OFM shall be responsible for scheduling regular meetings for purposes of dividing tasks and responsibilities among workgroup members.

Any information, analysis, recommendations, or other material prepared specifically for the Committee by a designated workgroup member must be provided to all members of the workgroup at least 2 business days prior to it being formally submitted to members of the Committee. Upon the request of any member of the Committee, additional or alternative information, analysis or recommendations may be presented by any workgroup member at Committee meetings.

G. Amendment of Bylaws.

The Committee bylaws may be amended by an affirmative vote of at least three members of the Committee.